

# Blackberry 8130 Pearl - Tip Sheet

**REMEMBER TO CHECK OUT [www.cellularsouth.com](http://www.cellularsouth.com) FOR ADDITIONAL TRAINING!**

## **Suretype**

- The makers of Blackberry say that the best way to use Suretype is to just type what you want to say without looking at the screen.
  - 9 times out of 10, it will have chosen the right words.
- Toggle Suretype on/off by clicking the Menu key while typing a message and selecting either "Enable Multitap" or "Enable Suretype"
- The Suretype automatically switches to Multitap when typing passwords
- For additional training, use the Tutorial on your Desktop Manager CD

## **Keypad**

- ALT button enables key's second function
- Shift keys enable capital letters
- SYM - symbols not accessed by the ALT key
- To delete/backspace, press the DEL key
- To delete forward, press ALT+DEL

## **The Phone**

- To make a phone call:
  - Press the Send key
  - Start dialing numbers without pressing the ALT key or the SHIFT key
    - OR
  - If the recipient is in your Address Book, just type their name to locate the number
  - Press the Send key
- To call a number like 1-877-CSOUTH1
  - Dial 1-877 like you normally would
  - Then hold down ALT and type the word out
- The Blackberry will convert the letters to the correct numbers

## **Good Settings to Change at First**

- Separate Email and SMS in Message settings
  - Go to Messages, click Menu key, select Options, select General Options
  - Change "SMS and Email Inboxes" to SEPERATE
- Set Call Log options to not show missed calls in Message list
  - Go to Call Log, click Menu key, Select Options, select Call Logging
  - Select NONE and save

## **Messages/SMS**

- To send:
  - Open the Inbox, press the Menu key, and select either "Compose Email" or "Compose SMS Text"
  - Choose or enter a recipient
    - Use Once - if the recipient is not in your address book
  - Type the body of your Email/SMS
  - Click the trackball and select "Send"

## **The Browser**

- In order to optimize the browser so that it displays websites correctly:
  - Go to Browser, click Menu key, Select Options, select Browser Configuration
  - Check the boxes on:
    - Support JavaScript
    - Support HTML Tables
    - Use Foreground and Background Colors
    - Use Background Images
    - Support Embedded Media
    - Support Style Sheets
  - Click the Menu Key and select "Save Options"

## Options

- Screen/Keyboard
  - Change Font and Convenience Keys
- Security
  - Set and Enable password
- Auto On/Off
  - Set phone to turn off and back on
- Status
  - To view your devices PIN, ESN, Signal strength, Battery Life
- Theme
  - Select Zen, L, Icon, or Today

## Home Screen

- How to hide icons – Roll to the icon, push the Menu button, and click Hide
- How to move icons – Roll to the icon, push the Menu button, click Move, roll to desired location and click ball to drop
- How to add a folder and move icons into the folder – Menu button, Add Folder, move like above
- To lock, hold \*
- To unlock, press \* + CALL

## Manage Connections

- Airplane Mode
  - Uncheck "Mobile Network"
- Turn off Bluetooth
  - Uncheck "Bluetooth"

## Calendar

- Go to Options and change "Enable Quick Entry" to NO so shortcuts will work
  - To schedule an appointment, press the period ( . ) key.
  - To move to the next day, press 6.
  - To move to the previous day, press 4.
  - To move ahead one hour, press 2.
  - To move back one hour, press 8.

## Helpful Calendar Tip

- If you keep the calendar in Month view, then when you click on a day you can work as if in day view, scrolling through days etc. Then when you press ESC you go back to Month view. Best of both worlds, quick navigation in Month view and easy viewing/data entry in day view.

## Address Book

- Add Custom Phone Tune
- Add Picture
- Sort by First Name, Last Name, or Company

## MemoPad

- Enables you to store random information
- Just type what you want the Entry to be named and push the Trackball, then roll down and start typing

## Voice Note Recorder

- Use this to record thoughts, ideas, or reminders that hit you during moments in your day when you can't write it down.

## Profiles

- Function of each profile
  - Loud – self explanatory
  - Vibrate – self explanatory
  - Quiet – Between Normal and Vibrate
  - Normal – everyday settings
  - Phone Only – No SMS or Email notifications
  - Off – Phone won't ring, vibrate, or light up

- How to edit profile
  - On Home Screen, click the Profile icon
  - Roll Trackball down to Advanced and click
  - Roll to the Profile you wish to edit
  - Push the Menu key and select Edit
  - Set notifications for Phone, SMS, Messages, etc.
- To quickly put the phone on Vibrate mode, simply hold down the # key.
- Hold it down again to switch back to the previous profile

## Media

- Access to:
  - Music – MP3 Player
  - Videos
  - Ringtones
  - Pictures
  - Voice Notes
- Media - Shortcuts
  - 6 – Next item
  - 4 – Previous Item
  - Standby key – will mute/unmute the MP3 player
  - Will also mute your phone during a phone conversation

## Camera

- 2 Megapixel
- To take a picture, press the Right Convenience key.
- To zoom the camera in, press the Volume Up key.
- To zoom the camera out, press the Volume Down key.

## Video Camera

- Must have a memory card in order for the Video Camera to work
- To start recording a video, simply click the Trackball
- To stop recording, click the Trackball again

## How to Bluetooth files

- Enable Bluetooth
- IMPORTANT: The devices must be paired in order to transfer files!
- To pair up:
  - Make sure both devices are discoverable
    - Go to options
    - Change device name
    - Make sure "Discoverable" is set to YES
  - Push the Trackball and select "Add Device"
  - Select the device you wish to pair with
  - Enter numeric passcode "0000"
  - Pairing should be complete now
- To receive files through Bluetooth
  - Go to Media on Home Screen
  - Push the Menu Button
  - Select "Receive Using Bluetooth"
  - Phone is ready to receive
- To send files through Bluetooth
  - Go to Media on Home Screen
  - Find the file you wish to send and click the Menu button
  - Select "Send Using Bluetooth"
  - Choose the device you wish to send it to off of the Trusted Device list that comes up

**Basic Shortcuts - The following shortcuts can be used in many applications:**

- To move the cursor, roll the trackball.
- To exit a screen or to move to a previous page in a browser, press the Escape key.
- To move upwards in a screen, press 3.
- To move downwards in a screen, press 9.
- To move to the top of a screen, press 1.
- To move to the bottom of a screen, press 7.
- To move to the next item, press 6.
- To move to the previous item, press 4.
- To move to a list item or menu item, type the first letter of the item.
- To select or clear a check box, click the trackball.
- To select adjacent items, hold the Shift key and roll the trackball.
- To delete a selected item, press the Delete key.
- To switch applications, hold the Alt key and press the Escape key. Continue holding the Alt key and select an application. Release the Alt key.
- To return to the Home screen, press the End key.
- To lock the keyboard, from the Home screen, hold the asterisk ( \* ) key.
- To unlock the keyboard, hold the Send key and press the asterisk ( \* ) key. Type your password.
- To switch between the Default and Vibrate notification profiles, from the Home screen, hold the pound ( # ) key.
- To turn on a theme or notification profile, select a theme or notification profile, then press the Space key.

**The following shortcuts can be used in the Phone application or during a phone call:**

- To answer a phone call, press the Send key.
- To place an active phone call on hold and answer a second incoming phone call, press the Send key.
- To view the contact list, hold the Send key.
- To insert a plus sign ( + ) when typing a phone number, hold 0.
- To add an extension to a phone number, press the X key, then type the extension number.
- To assign a speed dial number to a key, from the Home screen or in the Phone application, hold the key you want to assign. Type the phone number.
- To check your voice mail, hold 1.
- To view the last phone number that you dialed, scroll to the top of the Phone screen, then press the Enter key. Press the Send key to dial the number.

**The following shortcuts can be used in the Camera application:**

- To take a picture, press the Right Convenience key.
- To zoom the camera in, press the Volume Up key.
- To zoom the camera out, press the Volume Down key.

**The following shortcuts can be used in the Messages application:**

- To compose a message from the message list, press the comma ( , ) key.
- To reply to a message, press the exclamation point ( ! ) key.
- To reply to all, press the question mark ( ? ) key.
- To forward a message, press the period ( . ) key.
- To view received messages, hold the Alt key and press 3.
- To view call logs, hold the Alt key and press the period ( . ) key.
- To view voice mail messages, hold the Alt key and press 7.
- To view SMS text messages, hold the Alt key and press the question mark ( ? ) key.
- To view your message list again, press the Escape key.
- To move up a message in the list, press 2.
- To move down a message in the list, press 8.

**The following shortcuts can be used when typing text in an application:**

- To type the alternate character on a key, hold the Alt key and press the character key.
  - To type an accented or special character, hold the letter key and roll the trackball left or right. Click a selected character.
  - To type a symbol, press the Symbol key. To view more symbols, press the Symbol key again. Type the letter that appears below the symbol to enter the corresponding symbol.
  - To insert a period, press the Space key twice. The next letter is capitalized.
  - To capitalize a letter, hold the letter key until the capitalized letter appears.
  - To turn on NUM lock, hold the Shift key and press the Alt key.
  - To turn off NUM lock, press the Alt key.
  - To insert an at sign ( @ ) or a period ( . ) in an email address field, press the Space key.
  - To type a number in a number field, press a number key. You do not need to press the Alt key.
  - To type a number in a password field, hold the Alt key and press the number key.
  - To type a letter in a number field, hold the Alt key and use the multi-tap input method to enter the letter.
  - To switch typing input languages, hold the Alt key and press the Enter key. Select a language, then release the Alt key. Note: To allow this functionality, on the Language screen, verify that the Use Input Method Shortcut field is set to Yes.
  - To select a line of text, press the Shift key and roll the trackball.
  - To select text character by character, hold the Shift key and roll the trackball left or right.
  - To cancel a text selection, press the Escape key.
  - To cut selected text, hold the Shift key and press the Delete key.
  - To copy selected text, press the Alt key and click the trackball.
  - To paste your cut or copied text, press the Shift key and click the trackball.
- Search Shortcuts

**The following shortcuts can be used when searching in an application:**

- To search for a contact in a list of contacts, type the contact name or initials separated by a space.
- To view the criteria of your last search, in your list of searches, press the Menu key. Click Last.

**The following shortcuts can be used when viewing attachments:**

- To search for text in an attachment, press Q.
- To switch between the table of contents and the full content of an attachment, press O.
- To change the size of a column in a spreadsheet, press Z.
- To move to a specific cell in a spreadsheet, press A.
- To view the content of a cell in a spreadsheet, press the Space key.
- To view a slide show presentation, press A.
- To stop a slide show presentation, hold the Escape key.
- To switch presentation views, press Z.

**The following shortcuts can be used in the Browser applications:**

- To insert a period ( . ) in the Go To dialog box, press the Space key.
- To insert a forward slash ( / ) in the Go To dialog box, hold the Shift key and press the Space key.
- To open the bookmark list from a web page, press 5.
- To add a bookmark from a web page, press the question mark ( ? ) key.
- To view a thumbnail version of a web page, press X. To return to the normal view, press any key.
- To stop loading a web page, press the Escape key.
- To move to a specific web page, press the period ( . ) key.
- To hide the banner on a web page, press the exclamation point ( ! ) key. To view the banner on a web page, press the exclamation point ( ! ) key again.
- To close a browser, hold the Escape key.

**The following shortcuts can be used in the Media application:**

- To pause a video, press the Mute key. To resume playing the video, press the Mute key again.
- To zoom in to a picture, press 3.
- To zoom out from a picture, press 9.
- To return to the original picture size, press 5.
- To rotate a picture, press the comma ( , ) key.
- To pause a slide show, press the Space key. To resume the slide show, press the Space key again.
- To pause a song, press the Mute key. To resume playing the song, press the Mute key again.

**The following shortcuts can be used in the Maps application:**

- To zoom in to a map, press L.
- To zoom out from a map, press O.
- To view the status information at the top of a map, press Q. To hide the status information at the top of a map, press Q again.

# Memory Management Information for Getting the Most out of Your BlackBerry Pearl (8130)

## Overview:

Your BlackBerry Pearl is a great device designed to handle all of your communication needs. To get the most out of your Pearl, you will need to monitor and manage the available memory. Failure to manage your memory will result in **The Low Memory Manager** deleting old e-mails, old text messages, call logs and old calendar events **automatically**.

The following points will help you understand how to manage the memory in your Pearl.

First, you'll need to know how to view your available memory.



Options Icon

Click Options > Scroll Down, Click Status > Read the File Free line.

\*When the File Free size is at 13,000,000 bytes or lower, your device could begin to delete information.

## Following are some tips on keeping your available memory as high as possible. You can do any or all of these to help manage your device:

- After reading an e-mail or message that you don't need to retain, delete it.
- Move all pictures, ringtones, voice notes, and music to a media card.
- Never store more than 2 downloaded applications at any time.
- Close Open Applications that are not currently being used.
- Set the number of e-mail and text messages stored to 15 days
  - Click and open the Email Icon>Menu Button>Options>Select General Options>Scroll to "Keep Messages" and set on 15 days.
- Remove rarely used applications. To remove applications,
  - Click on the Options Icon>Advanced Options>Applications> Scroll the application you wish to delete>Press the Menu Key>Select Delete>Select Delete again> When you are prompted to Restart your device, select Yes.
- Clear your Cache. Scroll to and click on the Browser>Press Menu Key>Select Options>Select Cache Operations>Select Clear History. The Clear History option will no longer appear after it is selected. Remove the battery and replace it.
- Clear your Cookies. Scroll to and click on the Browser>Press Menu Key>Select Options>Scroll to Cookie Cache>Press Clear. Remove the battery and replace it.
- Close attachments after viewing. If you don't need to save an email with an opened attachment, delete it immediately after viewing.
- Every 2 to 3 days, take the battery out of the device and put it back in. This will recapture a great deal of your memory. This can also be done if your memory level is at 13,000,000 bytes or lower.

## Use of a microSD memory card.

Media cards are especially useful for the **BlackBerry Pearl** users who want to use their devices for pictures, videos, songs, voice notes and ring tones. In order to use the video function, a memory card is required.



Media icon

- To ensure your **MicroSD** card is enabled:
  1. Scroll to the **Options** icon
  2. Select **Media Card**
  3. Verify or change **Media Support Card** to **On**
  4. Press the Menu key
  5. Select **Save**
  6. Remove the battery and replace it.
- To make sure the built in camera is set up to save pictures files on the memory card, complete the following steps:
  1. Scroll to and select **Media** icon
  2. Select **Pictures** icon
  3. Select **My Pictures**
  4. Select **Camera**
  5. You'll see a message that says "Media card detected. Always save pictures to media card"
  6. Select **Yes**
  7. Press the **Menu** Key
  8. Select **Save**
  9. Remove the battery and replace it.
- Move any media (pictures, ringtones, music and voice notes) on the phone prior to the insertion of the **MicroSD** card:
  1. Scroll to and select the **Media** icon
  2. Press the **Menu** key
  3. Select **Explore**
  4. Select **Device Memory**
  5. Select the folder **home**
  6. Select the folder **user**
  7. Select **music**
  8. Highlight the desired file and press the **Menu** key
  9. Select **Move**
  10. Select the **Blackberry folder** and **Open**
  11. Select the **Music folder** and **Open**
  12. Press the **Menu** Key
  13. Select **Move Here**
  14. Repeat this process for **Pictures, Ringtones, Videos** and **Voice Notes**.
  15. Press the **Menu** key and **save**
  16. Remove the battery and replace it

# 8130 Key Guide



## **Applications for Blackberry**

For more information regarding the applications below please visit the Discover Center at <http://www.cellularsouth.net/marketing2/web/bblc/#appLink>

### **Smart Mom**

- Email
  - Google - <http://gmail.com/app>
  - AOL - <http://wap.aol.com/portal/>
  - MSN - <http://home.mobile.msn.com/en-us/default.aspx>
- Calendar
  - Google Calendar - [www.google.com/calendar](http://www.google.com/calendar)
- Tools
  - Google Maps - [www.google.com/gmm](http://www.google.com/gmm)
  - Google Search - <http://mobile.google.com>
  - iSchools- <http://ischools.mobi/>
- Recipes
  - Epicurious - <http://www.epitogo.com/wap/index.php>
- Enjoyment
  - Starbucks Mobile - <http://mobile.starbucks.com/starbucks/>
  - MovieFone - <http://movies.aol.com>

### **Email**

- Gmail - <http://gmail.com/app>
- AOL - <http://wap.aol.com/portal/>
- MSN/Hotmail - <http://home.mobile.msn.com/en-us/default.aspx>

### **Sports**

- Foxsports - <http://sports.mobile.msn.com/en-us/default.aspx>
- CBS Sportsline - <http://wap.sportsline.com>

### **Social Networking**

- Facebook - [www.blackberry.com/facebook](http://www.blackberry.com/facebook)
- Radar - <http://www.radar.net/>

### **Entertainment & Travel**

- TV Guide - <http://wireless.tvguide.com>
- MovieFone - <http://movies.aol.com>
- Movie Times - <http://movies.aol.com>
- Mapquest To Go - <http://mobile.aolsearch.com/lnk000/=http://wap.mapquest.com/wap3/Location/Find.aspx?version=main>
- Google Maps - [www.google.com/gmm](http://www.google.com/gmm)
- Travelosa - <http://travelosa.mobi/>
- American Airlines - [http://mobile.aa.com/mt/www.aa.com/aa/homePage.do?un\\_jtt\\_redirect](http://mobile.aa.com/mt/www.aa.com/aa/homePage.do?un_jtt_redirect)
- Delta Airlines - <https://mobile.delta.com/gstks=home&msestks=delta.xml&appno=e>
- Continental Airlines - [http://pda.continental.com/phone20/\(g4ppzoexackc12qfe1jdqh45\)/default.aspx](http://pda.continental.com/phone20/(g4ppzoexackc12qfe1jdqh45)/default.aspx)

### **News**

- **Local**
  - Mobile, AL - <http://www.localwireless.com/wap/stations/?sid=65>
  - Biloxi, MS - <http://www.localwireless.com/wap/stations/?sid=129>
  - Hattiesburg, MS - <http://www.localwireless.com/wap/stations/?sid=135>
  - Jackson, MS
    - WLBT - <http://www.localwireless.com/wap/stations/?sid=89>
    - WJTV - <http://www.wjtv.com/gulfcoastwest/jtv/mobile.html>
  - Meridian, MS - <http://www.localwireless.com/wap/stations/?sid=89>
  - Memphis, TN - <http://www.localwireless.com/wap/stations/?sid=46>
- **World & National**
  - ABC news - <http://wireless.go.com/wireless/abcnews/index>
  - MSNBC - <http://home.mobile.msn.com/en-us/default.aspx>
  - USA TODAY - <http://m.usatoday.com/>

- CNN - <http://m.cnn.com/>

## Weather

- The Weather Channel - <http://cellsouth.xhtml.weather.com/xhtml/>

## Mobile Banking

- Bank Of America - <https://www.bankofamerica.com/mobile/>

## Finance

- Business Week - <http://pda.businessweek.com/>
- Ameritrade - <https://www.amtdw.com/c/a/WirelessIndex>
- Charles Schwab Pocket Broker - <http://pb.schwab.com/>
- Fidelity - <http://www.fi-w.com/fiw/FiwHome>

## Search Resources

- Google - <http://wap.google.com/>
- Infospace - <http://www.infospace.com/info.avant/index.html>
- Dictionary - <http://m.reference.com/d/>
- Convertit - <http://www.convertit.com/NewWap/WML/Default.asp>
- AOL - <http://wap.aol.com/portal/>
- mReference - [m.reference.com](http://m.reference.com)
- iSchools - <http://ischools.mobi/>
- Wikipedia - <http://wapedia.mobi/en/>

## Shopping

- Ebay - <http://m.ebay.com>
- Amazon - <http://www.amazon.com/gp/aw/h.html>
- Edmunds - <http://xhtml.edmunds.com/>
- Starbucks Mobile - <http://mobile.starbucks.com/starbucks/>

## Tools

- FedEx - <https://www.fedex.com/mobi/>
- UPS - <http://mobile.ups.com/ups/>
- Calcnexus - <http://calcnexus.com>
- Google Calendar - [www.google.com/calendar](http://www.google.com/calendar)
- Diet Organizer - [www.dietorganizer.com/blackberry](http://www.dietorganizer.com/blackberry)

## Recipes

- Big Oven - <http://www.bigooven.com/m/>
- Epicurious - <http://www.epitogo.com/wap/index.php>

## Business

- Fox Business Mobile - [www.foxbusiness.com](http://www.foxbusiness.com)
- Business Week - <http://pda.businessweek.com>
- CEO Express - <http://pda.ceoexpress.com>
- Lexis/Nexis - <http://law.lexisnexis.com>
- Westlaw - <http://wireless.westlaw.com>
- MLS - [www.mls.com](http://www.mls.com)
- Stock Charts - <http://stockcharts.com/avantgo>
- UPS Wireless - <http://mobile.ups.com>
- FedEx - <http://mobile.fedex.com>
- XE - <http://wap.xe.com>
- GridMagic - <http://www.simprit.com/>
- CryptMagic - [www.software-for-blackberry.com/bb/](http://www.software-for-blackberry.com/bb/)