



## Messaging

TO	DO THIS
<b>Send a text message</b>	On the Home screen, scroll to the Messages panel and then press ENTER. Click Text message. Enter a recipient, compose your message, then click Send.
<b>Send a picture message</b>	On the Home screen, scroll to the Messages panel and then press ENTER. Click Picture message. Enter a recipient and subject, insert a picture and optional audio file, compose your message, then click Send.
<b>Send a video message</b>	On the Home screen, scroll to the Messages panel and then press ENTER. Click Video message. Enter a recipient and subject, insert the video file, compose your message, then click Send.
<b>Open a new text message</b>	Scroll down using the NAVIGATION CONTROL until the "Messages" panel appears. Scroll left or right to go through your unread messages. Click the message to open the full message.
<b>Reply to a message</b>	In the Text Messages inbox, click a message thread to open it. At the bottom of the screen, enter your reply message and click Send.
<b>Check voice mail messages</b>	On the Home screen, press and hold 1 to access your voice mailbox, and follow the prompts to retrieve your messages.
<b>Open a new email</b>	Scroll down using the NAVIGATION CONTROL until the "Email" panel appears. Scroll left or right to go through your unread messages. Click an email to open the full message.
<b>Send an Email</b>	Click Start > Messaging then select an e-mail account. Click Menu > New. Enter the recipient(s), a subject and compose your message. Click Send.
<b>Reply to or Forward an email</b>	Open the message and click Menu > Reply > Reply, Reply All, or Forward. Enter your response and click Send.

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## Contacts & Calendar

TO	DO THIS
<b>Add people to your Inner Circle™</b>	Press the Inner Circle Key  . Your Outlook contacts list displays. Select a contact, and press ENTER to select it. Repeat the process to select more contacts. When you are finished selecting all the desired contacts, click Add. Your Inner Circle contacts are displayed on the screen.
<b>Access your Inner Circle™ of contacts</b>	Click Start > Inner Circle. Or, press the Inner Circle Key  .
<b>Add a contact</b>	On the Home panel, click Contacts > New > Outlook Contact.
<b>Beam contact information to another device via Bluetooth</b>	On the Home panel, click Contacts then select the contact whose information you want to beam. Click Menu > Send Contact > Beam. Select the device where you want to beam the contact details to and click Beam.
<b>Add a picture or assign a ring tone to a New Contact</b>	On the Home panel, click Contacts > New > Outlook Contact. Scroll down to Custom ring tone, and select the desired ring tone. To assign a picture to a contact, scroll down to Picture, click Select a picture and choose the picture you want.
<b>Add a new calendar entry</b>	Click Start > Calendar. Click Menu > New Appointment.
<b>View call history</b>	Click Start > Call History.
<b>Save a number to Speed Dial</b>	On the Home panel, click Contacts. Select a contact and ENTER to view the contact details. Select the desired phone number and click Menu > Add to Speed Dial. Specify the Name, Value, and Keypad assignment of the Speed Dial entry. Click Done.
<b>Call a contact using Voice Commands</b>	Press and hold TALK/SEND to activate Voice Command. Say "Call [Contact Name]." Voice Command will confirm with you the contact you want to call. After the Voice Command confirmation, say "Yes" or "Correct." If Voice Command is wrong about the contact to call, say "No" or "Incorrect" to try again. The phone calls the contact.

## htc SNAP™ Tips & Tricks



## Browser & Entering Text

TO	DO THIS
<b>Open Browser</b>	On the Home screen, click Start > All Programs > Internet Explorer.
<b>Browse to Web address</b>	In Internet Explorer, click Menu > Go to Web Address. Enter the address and click Go.
<b>Add a new Favorite</b>	When viewing a web page, click Menu > Add to Favorites.
<b>Type a single uppercase letter</b>	Press the CAPS/Up Arrow Key and then press the corresponding key.
<b>Type all uppercase letters</b>	Press the "FN" Key and the CAPS/Up Arrow Key. To change back to all lowercase letters, press the CAPS/Up Arrow Key.
<b>Enter a number or symbol that is printed at the upper-right corner of a key.</b>	Press the "FN" Key and then press the corresponding key.
<b>Access the Symbol Table and insert numbers, symbols, special characters, or punctuation</b>	Press the "0/SYM" Key.
<b>Add custom words to the XT9 My Words list</b>	In Predictive Text Mode, while entering text, press and hold the "0/SYM" Key. To display the text input options menu, and then select XT9 My Words > Add. In the Add/Edit Word box, enter the word and click Done.

## General

TO	DO THIS
<b>To access the Quick List - a list of convenient and frequently used features</b>	Press and hold the END/POWER button.
<b>Restart phone</b>	Remove the battery. After three seconds, reinsert the battery and turn on your phone.
<b>Hard (Factory) Reset</b>	Click Start > Accessories > Clear Storage. Follow the on-screen instructions to reset the phone. The phone will restart after it has been reset.
<b>Turn On/Off Bluetooth®</b>	Click Start > Settings > Connections > Bluetooth. Click Bluetooth > Menu > Turn On Bluetooth. Click Menu > Turn On Visibility.
<b>Create a Bluetooth® partnership</b>	Click Start > Comm Manager > Settings > Bluetooth. Click Bluetooth > Add new device. Select the desired device name in the list and click Next. Enter a passcode (1 up to 16 characters) to establish a secure connection, then click Next. Wait for the paired device to accept the partnership. The receiving party needs to enter the same passcode that you specified. Click Done.
<b>Turn On/Off Airplane Mode</b>	Click Start > Comm Manager. In Airplane Mode field select On or Off.
<b>Adjust backlight brightness</b>	Click Start > Settings > Power > Power Management > Backlight Brightness.
<b>Access the Camera</b>	Press the Camera Key or on the Home screen, click Start > Camera or Video Recorder.
<b>Take a picture/video</b>	Aim the camera at the subject and then press ENTER or the Camera Key to take the shot. When capturing video, press ENTER or the Camera Key to start recording; press again to stop.
<b>Subscribe to newsfeed</b>	Click Start > RSS Hub, then click OK. A list of RSS channels is displayed. Select the check boxes of the RSS channels you want to subscribe to, then click Done.
<b>Turn location setting "On" to allow for GPS functionality</b>	Click Start > Settings > Phone > Location Setting. Select "On" or "Off."

## From The Home Screen

TO	DO THIS
<b>View the menu of programs, applications and settings</b>	Press the Left Soft Key [Start].
<b>Customize the Today screen</b>	Press Start > Settings > Home Screen. Select from the available options.
<b>View the weather</b>	Scroll down using the NAVIGATION CONTROL until "Weather" panel appears. Press the Right Soft Key [Refresh].
<b>Set Date &amp; Time</b>	Scroll to the Home panel and then press ENTER. Click Date and Time and then set the Time zone, Date, and Time.
<b>Make a call</b>	Press the TALK/SEND button. Enter the phone number by pressing keys on the keypad. Press the BACK key if you need to delete a number. Press TALK/SEND.
<b>Make a call from contacts</b>	On the Home panel, click Contacts. Select the desired contact, and press TALK/SEND.
<b>Activate speakerphone</b>	During a call, press and hold TALK/SEND to turn the speakerphone on or off. The speakerphone icon appears in the title bar when the speakerphone is on.
<b>Adjust call volume</b>	During a call, press the side volume keys up/down to increase/decrease the call volume.
<b>Adjust ringer volume</b>	Press the side volume keys up/down to increase/decrease the ringer volume.
<b>Lock the phone</b>	On the Home screen, click Start > All Programs > Settings > Security > Device lock. Select Prompt if device unused for, then select the amount of time for the phone to be inactive before automatically locking. Select the Password type, then enter and confirm your password.
<b>Return to the Home Screen</b>	Press the Home Key.